

**Job Title: Manufacturing Assembler**  
**Department: Production**  
**Reports To: Manufacturing Group Leader**  
**FLSA Status: Non-exempt**

### **About Us**

Founded in 1997, Vuzix (NASDAQ: VUZI) is a growing, dynamic company that specializes in the design, manufacture and sale of smart glasses and augmented reality (AR) technologies and products for the enterprise and consumer markets. Company products include wearable displays and computing devices that offer a portable, high-quality viewing experience for applications in augmented reality, digital information, utility, and entertainment.

**Position Summary for Manufacturing Assembler:** This position will support Vuzix Corporation's commitment to their customers by performing their duties to support customer requirements. Duties include but are not limited to assemble of micro-electro-mechanical components, subassemblies, products, or systems in a controlled assembly environment observing established manufacturing, operating and quality standards, under the general direction of the Manufacturing Group Leader.

### **Essential Duties and Responsibilities:**

- Read and comprehend instructions and follow established procedures
- Collect all material and equipment needed to begin the process
- Take precision measurement to ensure perfect fit of components
- Select or modify components according to measurements and specifications
- Align material and put together parts to build more complex units
- Check output to ensure highest quality
- Maintain equipment in good condition
- Keep record of production quantities and time
- Report on issues, malfunction, or defective parts
- Keep all parts and equipment operational by providing preventative maintenance and reporting any repairs needed
- Maintain safe and clean working environment by complying with procedures, rules, and regulations.

### **Competencies:**

To perform this job successfully, an individual should demonstrate the following competencies:

- **Written Communication** – Read and interpret written information effectively, write clearly and concisely, adapt writing style for different audiences.
- **Verbal Communication** – Give focused attention to what others are saying, take time to understand what is being said and respond when appropriate without interrupting, speak clearly and effectively express ideas and opinions, adapt and react professionally in both positive or negative situations.

- **Teamwork & Collaboration** – Balance team and individual responsibilities, consider others' views objectively and with openness to changing your own, give and encourage feedback, contribute to a positive team dynamic, prioritize team success over personal interests, work effectively across departments toward company goals.
- **Professionalism** – Interact with others in a considerate manner, follow through on commitments, react well under pressure and preserve confidentiality, control emotions, and accept responsibility, maintain focus on solutions and treat others with respect and consideration regardless of their status or position.
- **Motivation & Initiative** – Demonstrate persistence and ability to adapt to changes in daily workflow and overcome obstacles, ask for and offer help when needed, work independently when required, volunteer readily and look for ways to improve and create successful outcomes, positively contribute to overall work environment.
- **Respect & Integrity** – Treat people with respect, work ethically and with honesty and integrity, inspire the trust of others, demonstrate appreciation and sensitivity for cultural differences, help promote inclusion and understanding of the value of diversity, embrace differences and support a harassment-free environment.

**Minimum Qualifications:**

- Assembly experience preferred
- Ability to read blueprints, drawings etc.
- Able to use small tools (e.g., clamps, calipers) when needed
- Good understanding of quality control principles
- Good communication skills (verbal and written)
- Excellent hand-eye coordination and physical condition
- Must be self-motivated
- Ability to work as part of a team
- Great attention to detail
- Experience with optical and electronic devices preferred
- Experience with MS Office
- Excellent planning and organizational skills

**Preferred Qualifications:** None

**Supervisory Responsibilities:** None

**Travel:** None

**Physical Demands:**

- Frequently required to sit, speak, hear, see, and perform repetitive motion with hands, arms, and shoulders. Fine motor skills used. Occasionally required to lift or carry (10 lb. minimum). Reasonable accommodations will be made if possible.

Vuzix Corporation is an equal opportunity employer. We consider applicants without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. We are committed to recruiting and employing the best talent available.